



APPLICATION FORM FOR ARCHIPELAGO'S AT-SEA OBSERVER PROGRAM

Please submit your completed application form, your resume and a handwritten cover letter to Archipelago by email (preferred), by mail or by fax.

Archipelago
525 Head Street
Victoria, British Columbia, Canada
V9A 5S1
Phone: 1-888-383-4535
Fax: 1-250-383-0103
Email: hr@archipelago.ca

APPLICANT'S PERSONAL INFORMATION

Full legal name:

Current city of residence:

Mobile phone:

Email address:

Are you a Canadian citizen or a permanent resident of Canada?	Yes	No
If no, do you hold a Canadian open work permit valid for one year or more?	Yes	No
If you live elsewhere in Canada, are you willing and able to move to Coastal British Columbia at your own expense?	Yes	No
Do you own or have a financial interest in a commercial fishing vessel?	Yes	No
Do you hold a commercial fishing licence?	Yes	No
Have you ever been convicted of a Fisheries Act Violation?	Yes	No
Have you ever been charged with a criminal offence?	Yes	No
Have you ever been convicted of a criminal offence for which a pardon or record suspension has not been issued?	Yes	No
Will you consent to a criminal records check (CRC) and to sharing the results of your CRC with Archipelago and Fisheries and Oceans Canada if selected for training?	Yes	No

Note that the Fisheries Act states that a person who owns, operates, manages, or is an employee of an enterprise that catches, cultures, processes or transports fish cannot be certified as a Fisheries Observer.



EDUCATION AND TRAINING

- Level of education** High School Technical Diploma Bachelors Masters PhD
Degree & Major
Date of Graduation
Institution
- Highest level of math completed to date**
- Do you have experience or formal training with species identification?** Yes No
Marine Fish Freshwater Fish Vertebrates Invertebrates Other
- Do you have formal marine safety training? Select all that apply.** Yes No
DVS (MED A1) SDV-BS (MED A3) STCW Other
- Do you have experience or formal training with navigation?** Yes No

EXPERIENCE WITH FIELD WORK AND DATA COLLECTION

- Do you have experience with data collection in lab or field settings?** Yes No
Provide details
- Do you have experience with note taking and digital data entry?** Yes No
Provide details
- Have you collected physical or biological samples in field settings?** Yes No
Provide details
- Have you written technical reports outlining your lab or field work?** Yes No
Provide details

EXPERIENCE AT SEA

- Have you worked or travelled on vessels on the open ocean?** Yes No
Provide details
- Have you experienced seasickness or motion sickness before?** Yes No
Provide details

EXPERIENCE WITH CUSTOMER SERVICE & CLIENT RELATIONS

1. **Do you have experience in customer service?** Yes No
2. **Do you have experience helping customers or clients resolve concerns?** Yes No
Provide details
3. **Do you have experience working with confidential information?** Yes No
Provide details

SUITABILITY AND FIT

At-sea observing is a uniquely challenging role that requires our staff to work away from home for lengthy periods of time. Observing requires a reasonable level of physical fitness and strength as well. These questions will help determine your suitability for working at sea with Archipelago.

1. **Are you able to work away from home for 24 days to a month at a time?** Yes No
2. **Are you willing to work at sea for a week to a month at a time?** Yes No
3. **Can you safely lift and carry heavy loads that weigh 50 to 60 lbs?** Yes No
4. **Can you safely climb ladders and staircases on a moving vessel?** Yes No
5. **When are you available for work?**

KNOWLEDGE OF COMMERCIAL FISHERIES MANAGEMENT

1. What, in your understanding, are the responsibilities of an at-sea observer?

2. What, in your understanding, purpose do fisheries observer programs serve?

How to submit: Save your completed application form as “ASOP Application Form_ Last name, First name.” Submit your completed form, a PDF copy of your resume and a *handwritten* cover letter to HR@archipelago.ca.